REQUEST FOR PROPOSALS (RFP) 15-475

SECURITY SYSTEMS INTEGRATOR –
ACCESS CONTROL, INTRUSION DETECTION AND CCTV

MANDATORY PRE-PROPOSAL CONFERENCE – 10:00 AM, Thursday, November 6, 2014
PROPOSAL SUBMISSION DEADLINE TIME - 2:00 PM, Tuesday, December 2, 2014
PUBLIC PROPOSAL ACKNOWLEDGEMENT - 2:00 PM, Wednesday, December 3, 2014

PROPOSAL RESPONSES MUST BE RECEIVED IN THE CENTRAL PURCHASING OFFICE:
DeKalb County School District
Purchasing/Finance Department
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

PROPOSALS RECEIVED AFTER DEADLINE SHALL BE CONSIDERED NON-RESPONSIVE AND REJECTED.

PROPOSALS WILL BE ACKNOWLEDGED PUBLICLY AT THE FOLLOWING TIME/LOCATION:
2:00 PM, Wednesday, December 3, 2014
DeKalb County School District
Finance Conference Room
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

RFP Contact Person is:
Carla L. Smith at carla_l_smith@fc.dekalb.k12.ga.us and 678.676.0120

THE PERSON SIGNING THIS RFP MUST BE LEGALLY AUTHORIZED TO BIND THE COMPANY.
Time is of the essence. Specify your earliest __________ and latest __________ service commencement dates after receipt of award letter.

Compliance With Requirements
Offeror must indicate below whether or not their proposal is in complete compliance with the stated requirements. If there are any deviations from these requirements, offeror must indicate in writing what the exact deviations are and what actual services will be provided. Attach and label additional sheets if necessary.

___ Proposal is in complete compliance with proposal requirements.
___ Proposal deviates from stated requirements as follows:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Cancellation
Awards, contracts, and extensions may be canceled for convenience by the DeKalb County School District (DCSD) at any time. In the event of termination of contract by DCSD, the DCSD will be responsible only for those services that have been delivered and accepted according to the RFP requirements.

Funding Provisions
No award or contract will be made if funding is not approved by the DeKalb County Board of Education.

Fiscal Year Funding Implications
The fiscal year for DCSD begins July 1 and ends June 30. This solicitation and any resulting contract(s) may contain renewal and extension options. This solicitation, any resulting contract(s), and any renewal and extension options shall terminate absolutely without further obligation on the part of DCSD at the end of the fiscal year in which this solicitation was issued and at each June 30 renewal anniversary date thereafter unless the successful offeror is notified otherwise and agrees in writing to the exercise of renewal and extension options.

Rights Reserved
DCSD reserves the right to accept or reject any and/or all parts of responsive proposals received and/or to reject all proposals submitted. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous to DCSD. DCSD reserves the right to waive any technicalities or minor irregularities in responses received and to award the contract in the most beneficial manner for DCSD. The decision of DCSD shall be final.

DCSD reserves the right to request and negotiate a “best and final” response from offerors.

Taxes
Purchases made by DCSD are not subject to federal, state, or local sales tax. A Sales Tax Exemption Certificate will be furnished upon request.

F.O.B. Delivery
All prices are to be F.O.B. delivery to various DCSD locations.
**Inside Delivery Required**
Equipment must be delivered, set in place, and functionality must be demonstrated to DCSD staff.

**Estimated Quantities**
The quantities shown in this RFP document are estimates, which are provided for your information. However, actual quantities purchased by DCSD may vary.

**Exclusions of Trade Usages**
This RFP contains all of the terms, conditions and obligations to which the parties agree, and shall not be modified, controlled, explained, supplemented or affected in any way by any usage of trade not expressly included in this agreement.

**Brand Name or Catalog Number**
Any manufacturer name, trade name, brand name or catalogue number used in these specifications are for the purpose of describing and establishing general performance and quality levels. Such references are not intended to be restrictive or to eliminate competing articles of equal quality. Offerors are at liberty to quote on substitutions so long as the quality or performance of the proposed product meets or exceeds the quality of the specifications listed for any item.

**No Obligation/No Award Guaranteed/Cost to Propose**
The contract, if any, will be awarded to the offeror whose proposal offers the best value to DCSD in meeting the required scope of work described herein, if the appropriate funds are available and the contract is approved by the DeKalb County Board of Education. No obligation or commitment is incurred by the DeKalb County Board of Education from the receipt of any proposal, marketing materials, or presentations. There is no guarantee that any offeror will receive an award as a result of submitting a proposal. Any/all costs incurred by the offeror in preparation and submission of this proposal are the sole responsibility of the offeror. Expenses incurred by the offeror will not be reimbursed by DCSD or become a reason for contracting with the offeror.

Offeror must sign below acknowledging the above statement:

**Signature of Engaging Official:** ____________________________________  **Date:** ________________

(Company Name / Certifying Official Signature)

**Conditional Proposals**
Proposals that are conditional and/or in any way qualify or vary the terms of these instructions, conditions, and specifications shall be considered non-responsive and disqualified.

**Offeror Failure**
In the event services to be furnished by the successful offeror should for any reason fail to conform to the scope of work contained herein, DCSD reserves the right to reject the services and further reserves the right to terminate the contract.

Failure of the successful offeror to perform contracted services may also result in the removal of that offeror from doing business with DCSD for a period of not less than one year.

**Georgia Open Records Act**
All proposals submitted in response to DCSD solicitations may be subject to the Georgia Open Records Act, which permits any member of the public to inspect and/or copy documents prepared and maintained or received in the course of the operation of the public office or agency.
No Assignment of Award
The successful offeror may not assign the award or contract to or subcontract with another party without the express written permission of DCSD.

The Laws of the State of Georgia
This RFP and subsequent agreement are subject to the laws of the State of Georgia.

Additional Terms
In the event an award is made to an offeror, the resulting contract shall not depart from this document unless agreed to in writing by DCSD and the successful offeror. DCSD shall not be bound by additional terms and conditions and/or extraneous language added to this document by offerors.

ALL SOLICITATIONS ISSUED BY DCSD ARE ADVERTISED IN THE LEGAL SECTION OF THE CHAMPION NEWSPAPER, (404) 373-7779, POSTED ON THE DCSD WEBSITE, AND POSTED IN THE TEAM GEORGIA MARKETPLACE’S GEORGIA PROCUREMENT REGISTRY. Offerors are solely responsible to review and make themselves aware of DCSD solicitations posted on the following website:

http://www.dekalb.k12.ga.us/solicitations

Proposal responses will be received in the Purchasing Office between the hours of 8:30 AM and 4:30 PM only, Monday through Friday, excluding DCSD holidays, furlough days, and inclement weather closings.

DCSD is not responsible for misdirected mail, mail not received, and/or mail delivered late by designated carriers.

PROPOSALS RECEIVED IN THE PURCHASING OFFICE AFTER THE STATED DEADLINE DATE AND TIME SHALL BE CONSIDERED NON-RESPONSIVE AND REJECTED.

PROPOSALS DELIVERED TO ANY SCHOOL OR LOCATION OTHER THAN THE DCSD PURCHASING DEPARTMENT SHALL BE CONSIDERED NON-RESPONSIVE AND REJECTED.

PROPOSALS THAT ARE DELIVERED BY EXPRESS CARRIER (e.g., FEDEX, UPS) AND RECEIVED IN THE DCSD MAILROOM WITH VERIFYING SIGNATURE BEFORE THE SCHEDULED PROPOSAL SUBMISSION SHALL BE CONSIDERED RESPONSIVE AND ENTERED INTO THE PROPOSAL TABULATION.

LABELS WITH THE PROPER IDENTIFICATION INFORMATION ARE PROVIDED IN YOUR REQUEST FOR PROPOSAL PACKAGE FOR YOUR CONVENIENCE AND USE. YOU MAY ALSO DOWNLOAD LABELS FROM THE DCSD WEBSITE BY CHOOSING ATTACHMENT 1 AT:

http://www.dekalb.k12.ga.us/solicitations

SEALED PROPOSAL RESPONSES MUST BE CORRECTLY ADDRESSED AS SHOWN ON THE REQUEST FOR PROPOSAL COVER SHEET.

BOXES OR EXPRESS CARRIER PACKAGES CONTAINING SEALED PROPOSALS MUST BE CORRECTLY ADDRESSED AS WELL.

RESPONSES RECEIVED BY FACSIMILE OR EMAIL WILL NOT BE ACCEPTED.
NOTICE TO OFFERORS

FOR SECURITY REASONS, ALL OFFERORS ATTENDING THE PUBLIC PROPOSAL ACKNOWLEDGEMENT MUST REGISTER AT THE FIRST FLOOR FRONT DESK AT 1701 MOUNTAIN INDUSTRIAL BOULEVARD, STONE MOUNTAIN, GEORGIA 30083, BEFORE ATTENDING THE PROPOSAL ACKNOWLEDGEMENT.

ALL OFFERORS SUBMITTING SEALED PROPOSALS IN PERSON TO THE PURCHASING DEPARTMENT MUST HAVE THEIR SEALED PROPOSALS STAMPED WITH THE DATE AND TIME BY A PURCHASING DEPARTMENT REPRESENTATIVE AND MUST LEAVE THEIR SEALED PROPOSALS IN THE CARE OF A PURCHASING DEPARTMENT REPRESENTATIVE. PURCHASING DEPARTMENT REPRESENTATIVES WILL ISSUE RECEIPTS FOR SEALED PROPOSALS IF RequestED.

SEALED PROPOSALS LEFT RANDOMLY AT THE BUILDING, THE DIVISION OF FINANCE OR THE PURCHASING DEPARTMENT WITHOUT BEING DATE AND TIME STAMPED OR WITHOUT ENSURING A PURCHASING DEPARTMENT REPRESENTATIVE TAKES POSSESSION OF SAME SHALL BE CONSIDERED NON-RESPONSIVE AND REJECTED.
REQUEST FOR PROPOSALS

RFP 15-475

SECURITY SYSTEM INTEGRATOR – ACCESS CONTROL, INTRUSION DETECTION AND CCTV

THE SCHOOL CANNOT LIVE APART FROM THE COMMUNITY
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PART I
BACKGROUND AND INFORMATION

A. OBJECTIVES

The DeKalb County School District (DCSD) requests a proposal from offerors to supply, configure, install, and maintain a security system integrator system with access control, intrusion detection and CCTV for various schools on an as needed basis.

Awarded offeror shall provide services in accordance with the specifications, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel and per diem, direct and indirect administrative costs, overhead, any other charges, and all things and services necessary to provide Security System Integrator services in accordance with the requirements of this RFP.

1. Background Information
   Currently DCSD has three discreet security systems; card access, intrusion detection and CCTV. The district is seeking a solution to provide components and services needed to maintain, expand and upgrade these systems, as well as integrate these systems into a unified system providing a seamless operation, reporting and interoperability.

2. Details of Goods to be purchased or task to be accomplished
   a. Continental CA-3000 server and configuration
   b. Components for Continental Card Access including controllers, card readers, door hardware, and video entry intercom systems.
   c. Components for CCTV including Salient Systems servers and Axis cameras and encoders.
   d. Components for intrusion detection including NAPCO control panels, sensors and audible alarms and strobe lights.

3. Definition of Offeror’s Responsibilities
   a. System integration and programming – turn-key operation
   b. Device installation
   c. Design services
   d. Purchasing and ordering services
   e. Warranty
   f. Removing existing systems and components
   g. Testing, verification and documentation
   h. Training

4. Overview of Anticipated Outcome

DCSD would have a modern, fully integrated security system incorporating existing equipment and systems and providing a platform for future expansion.
B. GENERAL INFORMATION

DCSD is a metropolitan Atlanta public school system organized and existing under the Constitution and laws of the State of Georgia. DCSD is located in the second largest county in Georgia. DeKalb County is one of the most culturally diverse counties in the nation. DCSD has a student enrollment of approximately 99,000 students in pre-kindergarten through grade 12. With 141 schools and centers, DCSD educates the third largest pre-kindergarten through grade 12 student population in the State of Georgia. DCSD is the second largest employer in DeKalb County with over 15,000 full and part time employees.

DCSD is dedicated to giving every student the best possible education through an intensive core curriculum and specialized, challenging instructional and career programs. DCSD is striving to become the premier K-12 school system of choice and is constantly improving and refining instruction and management to make it as effective, productive, and economical as possible.

DCSD includes approximately:

- 78 Elementary Schools
- 19 Middle Schools
- 24 High Schools
- 11 Specialized Learning Centers
- 4 Administrative Centers
- 5 Athletic Stadiums

Currently, DCSD has 95 Title I schools. DCSD’s wide-area network connects instruction and administration sites to deliver technology and learning tools to every child. The main administrative offices are located at 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083. DCSD is governed by a nine-member Board of Education.

The current DeKalb County School District hardware infrastructure consists of the following devices:

- 38,000 computers
- 35,000 networked computers
- 3,000 stand-alone computers
- 13,000 telephones

C. PROCUREMENT PROCESS

The procurement will be on a formally advertised basis. Proposals must be responsive to all aspects of this RFP.
D. ADDENDA

It is the responsibility of offerors to frequently check for any addenda, questions, and answers posted on the Purchasing Bulletin Board on the DCSD website. Failure on the part of offerors to make themselves aware of and comply with addenda requirements will not relieve them of this obligation. All posted addenda must be printed, signed by the offeror, and included in the offeror’s RFP submission. Click on the following link to the Purchasing Bulletin Board:

http://www.dekalb.k12.ga.us/solicitations

E. PROPOSAL DEADLINES

Proposals in response to this RFP must be received by the DCSD Purchasing Department at 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083, no later than 2:00 pm, Tuesday, December 2, 2014. Proposals received after the stated deadline will not be considered.

Proposals will be acknowledged publicly on Wednesday, December 3, 2014 at 2:00 pm.

F. SCHEDULE OF EVENTS

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td>RFP Advertisement Dates</td>
<td></td>
</tr>
<tr>
<td>1st Consecutive Ad in Legal Organ</td>
<td>Thursday – October 23, 2014</td>
</tr>
<tr>
<td>2nd Consecutive Ad in Legal Organ</td>
<td>Thursday – October 30, 2014</td>
</tr>
<tr>
<td>Mandatory Pre-Proposal Conference</td>
<td>Thursday, November 6, 2014</td>
</tr>
<tr>
<td>Deadline for Offerors to Submit Questions</td>
<td>Monday, 12:00 Noon, November 10, 2014</td>
</tr>
<tr>
<td>Posted Responses to Questions*</td>
<td>Friday, November 14, 2014, 4:30 pm</td>
</tr>
<tr>
<td>RFP Submission Deadline</td>
<td>Tuesday – December 2, 2014, 2:00 pm</td>
</tr>
<tr>
<td>RFP Public Acknowledgment</td>
<td>Wednesday – December 3, 2014, 2:00 pm</td>
</tr>
</tbody>
</table>

Responses to questions will not be posted on official DCSD holidays or furlough days.
The successful offeror will be formally notified after DeKalb County Board of Education approval.

G. FORMAT AND SUBMISSION OF PROPOSALS

The format requirements for RFP responses are designed to ensure uniformity in the responses, provide the information necessary to understand each offeror’s proposal, and facilitate an efficient and comprehensive evaluation of all responses. Proposals must comply with the specifications and detailed instructions stated in this RFP document, be signed by the certifying company official, and be presented to the DCSD Purchasing Department according to the detailed instructions stated in this document.

- Proposals must be presented in a three-ring binder with tabs separating the required sections. All attachments must be identified properly for easy recognition and association.

Each page of the response must be numbered, and the offeror’s company name must appear in the lower right-hand corner of each page.
Each proposal must contain a detailed Table of Contents and must be organized in the same order as the requirements are outlined in this RFP document. Each separate bullet point must be addressed individually. A response that does not adhere to a "point-by-point" format may be disqualified.

Responses shall be organized simply and economically. Emphasis must be placed on completeness and clarity. Proposals that do not include all required information may be disqualified.

RFP responses must be submitted in a sealed container plainly addressed as shown below. Containers not properly labeled as shown below will not be opened or considered.

SEE REQUIRED CONTENT / DOCUMENT CHECK LIST – PAGE 35.

Proposals must be sealed and clearly labeled and addressed as shown below:

SEALED PROPOSAL IDENTIFICATION LABEL:
This information must appear in the lower LEFT corner of your sealed proposal container (whether envelope, box, express carrier package, etc.)

SEALED PROPOSAL ADDRESS LABEL:
This information must appear in the mailing address area of your sealed proposal container (whether envelope, box, express carrier

Boxes, express carrier packages and any other containers enclosing sealed proposals must ALSO be clearly labeled as shown above.

Sealed proposals MUST be received by the DCSD Purchasing Department by the DEADLINE stated in this solicitation. Offerors submitting proposals in person must have the date and time stamped on their sealed proposals by a Purchasing Department representative. Sealed proposals must be placed in the care of a Purchasing Department representative.

Failure to follow these sealed proposal label and submission requirements may cause proposals to be declared non-responsive and rejected.
Offerors are required to submit **one (1) original and ten (10) copies of the proposal.** Ten (10) duplicate copies are required to be submitted with the original in a sealed package. It is recommended that copies be made after the original is complete and fully executed (signed and initialed) by the offeror’s authorized representative.

Submit all responses to:
Carla L. Smith, Purchasing Manager
Purchasing Department
DeKalb County School District
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia  30083

*RFP responses will NOT be accepted at any other DCSD location.*

H. MANDATORY PRE-PROPOSAL CONFERENCE

All prospective offerors are required to attend a Mandatory Pre-Proposal Conference. The mandatory pre-proposal conference will be held on **Thursday, November 6, 2014 at 10:00 am, in Training Room M201, Administrative Instructional Complex, 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083.**

I. PROPOSAL CONTACT PERSON

The assigned contact person for offerors is Carla L. Smith, Purchasing Manager. Ms. Smith can be reached at 678.676.0279 or by email to carla_l_smith@fc.dekalb.k12.ga.us.

J. PROHIBITED CONTACTS

Except with the consent of the proposal contact person, all offerors, including any persons affiliated with or in any way related to the offeror, are strictly prohibited from contacting DeKalb County Board of Education members and DCSD employees or consultants on any matter having to do in any aspect with this RFP, other than as provided herein. Any and all contacts with such persons associated with DCSD shall be in writing, in appropriate circumstances or cases, as directed by the contact person.

K. QUESTIONS AND ANSWERS

It is intended that this RFP be adequate for any offeror to respond to DCSD’s requirements. However, should offerors have questions all questions shall be submitted electronically to: Carla L. Smith at dcsd-solicitations-vendor-questions@fc.dekalb.k12.ga.us. The deadline to submit questions is **Monday, November 10, 2014 by Noon.** Questions received after the deadline will not be considered. All questions received by Noon, Monday, November 10, 2014 shall be answered in writing and both the questions and answers will be posted to the following website on or before **Friday, November 14, 2014, 4:30 PM.**

http://www.dekalb.k12.ga.us/solicitations
PART II
GENERAL REQUIREMENTS

A. OFFEROR PERFORMANCE

The successful offeror is required to perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of this RFP document and any negotiated contract(s). Specifications contained herein and in the successful response will become contractual obligations, if an award ensues. Failure of the offeror to fully perform these obligations may result in cancellation of the award and contract.

DCSD will look to the offeror and his/her identified personnel to coordinate and deliver the services described in this RFP. The services shall not be delegated to sub-offerors or assigned to any third party.

B. NEWS RELEASE

Any news release or publicity pertaining to any phase of this project must be cleared through the DCSD Executive Director of Communications.

C. NON-DISCRIMINATION

DCSD does not discriminate on the basis of race, color, religion, sex, national origin, age, or disability in any of its employment practices, education programs, services or activities.

DCSD supports an open, fair, and impartial free-market system which maximizes competition and seeks to include all responsible businesses and to provide ample opportunities for business growth and development. Minority businesses are encouraged and given the opportunity to bid on various projects; however, all responses will be evaluated on the same criteria. It is not the intention or desire of DCSD to restrict or impede competition, nor to increase the cost of the work.

D. DRUG-FREE WORKPLACE

By submission of a response to this RFP, the offeror certifies that he/she and his/her employees shall not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substance or drugs during the performance of the contract.

E. SMOKE-FREE WORKPLACE

By submission of a response to this RFP, the offeror certifies that he/she and his/her employees shall not use tobacco products on DCSD property at any time during the performance of this contract.

F. COSTS INCURRED

DCSD is not liable for any costs incurred by an offeror in preparing and/or submitting a response to this RFP or for any interview if requested. Any and all costs incurred by the
offeror in preparing and/or submitting a response to this RFP and interviewing with DCSD (if requested) shall be the sole responsibility of the offeror and shall not be reimbursed by DCSD.

There is no guarantee of any offeror receiving an award as a result of submitting a response to this RFP.

G. INSURANCE

The DCSD Risk Management Unit sets insurance and indemnification requirements for each solicitation.

Certificate of Insurance / Accord Form is required with solicitation submittal. Provision of Certificate of Insurance is a mandatory requirement. Proposals submitted with certificates of insurance will be considered conditionally responsive to the insurance and indemnification requirement. Final award of this RFP will be contingent upon receipt within three (3) business days of request for insurance documentation complete with the following requirements and fully acceptable to the DCSD Risk Management Unit. No work will commence / no purchases will be made without the written statement of approval of insurance coverage from the DCSD Risk Management Unit. In the event the awarded offeror cannot produce insurance coverage acceptable to the Risk Management Unit within the time provided, DCSD reserves the right to award this solicitation to the first runner-up.

(1) The successful Offeror shall procure and maintain throughout the term of this agreement a policy or policies of insurance providing coverage as set forth below that shall protect the offeror and the Indemnitees (as defined in Part II, Section I of this RFP) from any claims for bodily injury, property damage, errors and omissions, or personal injury which may arise out of offeror’s operations under this agreement.

The foregoing policies shall be obtained from insurance companies approved to do business in the State of Georgia and companies acceptable to DCSD. Offeror shall procure the insurance policy(ies) at the offeror’s own expense and shall furnish to DCSD a certificate of insurance containing the following:

(a) Name and address of authorized agent;
(b) Name and address of insured;
(c) Name of insurance company;
(d) Description of coverage in standard terminology;
(e) Policy period;
(f) Policy Number;
(g) Limits of liability;
(h) Name and address of certificate holder;
(i) Acknowledgment to the DCSD of notice of expiration or cancellation;
(j) Signature of authorized agent;
(k) Telephone number of authorized agent; and
(l) Details of policy exclusions applicable to this agreement in comments section of insurance certificate.

COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE
All certificates evidencing primary and excess layers shall be renewed and kept current and up to date on an annual basis.

(2) Offeror is required to maintain the following insurance coverage during the term of this agreement:

   (a) Workers Compensation Insurance in the amounts of the statutory limits established by the General Assembly of the State of Georgia. Offeror shall have the ability to self-insure its required workers compensation coverage if offeror is an approved self-insurer in the State of Georgia.

   (b) Comprehensive General Liability Policy, or equivalent coverage, to include contractual liability. The Comprehensive General Liability Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and any excess or Commercial Umbrella Policy described below.

   (c) Comprehensive Auto Policy to include but not be limited to liability coverage on any owned, non-owned and hired vehicle used by offeror or offeror’s personnel in the performance of this agreement. The Comprehensive Automobile Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and the excess or Commercial Umbrella Policy required under this agreement. In the event the offeror does not own or lease any vehicles, this requirement may be met by coverage for non-owned and hired vehicles being included under the Comprehensive General Liability Policy.

   (d) Professional Liability (Errors and Omissions) Insurance coverage for professional liability arising out of all professional services the offeror proposes to provide, such as, case management; legal defense and settlement; claims adjusting; accounting, etc.

   (e) Commercial Umbrella or Excess Liability Policy, which must provide the same or broader coverage than those provided for in the above Comprehensive General Liability and Business Auto Policies. Policy limits for the Commercial Umbrella or Excess Liability Policy shall have an annual aggregate limit not less than $2,000,000.

   (f) Under all coverage and certificates required hereunder, policies shall or be endorsed to include the following terms and conditions:

      (i) All policies and coverage shall be on an “occurrence” not “claims made” basis.

      (ii) The foregoing policies shall contain a provision that coverage afforded under the policies will not be canceled, or not renewed, allowed to lapse for any reason until at least sixty (60) days prior written notice has been given to DCSD.

      (iii) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this RFP) for losses arising out of this agreement.

      (iv) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.

      (v) Certificates of Insurance showing such coverage to be in force shall be filed with DCSD prior to commencement or continuation of any work under this agreement.

      (vi) All such coverage shall remain in full force and effect during the term and any renewal or extension thereof.

   (g) Under coverage and certificates required under Sections 2(b), (c), and (d) above, policies shall be endorsed to include the following terms and conditions:

      (i) Minimum limits of $1,000,000 per occurrence $2,000,000 in the annual aggregate. Primary limits of coverage in the amount of $1,000,000 per
occurrence must be with insurers approved to conduct business in the State of Georgia. Excess or umbrella liability insurance may be placed with any insurer submitted by offeror, including captive or self-insured programs, with the prior written approval of DCSD.

(ii) Contractual liability coverage, specifically referencing this agreement and its Indemnity, applies to liability assumed by the named insured.

(iii) Shall include Indemnitees as additional insured.

(iv) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this RFP) for losses arising out of this agreement.

(v) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.

(vi) Shall be primary and not excess to any other coverage provided by or available to the Indemnitees (as defined in Part II, Section I of this RFP).

(h) Offeror shall require any and all subofferors performing work under this agreement to carry insurance of the types and with limits of liability as offeror shall deem appropriate and adequate for the work being performed. However, the obligations of the offeror to the Indemnitees assumed in Sections of Indemnification, and Insurance shall not be reduced or diminished by the standards set for the subofferors. Further, offeror agrees that their obligations to indemnify and insure the Indemnitees shall pertain to all losses arising out of the subofferor’s acts or negligence in the same manner and to the same extent as if committed by the offeror. Offeror shall obtain and make available for inspection by DCSD, current certificates of insurance evidencing insurance coverage by such subofferors.

H. INDEMNIFICATION

1) The successful offeror shall indemnify, defend, and hold harmless the DeKalb County Board of Education, the DeKalb County School District, DCSD, and their officials, officers, employees, agents, volunteers, and assigns (all of whom may collectively be referred to as "Indemnitees" throughout this RFP), from any and all claims, demands, suits, actions, legal or administrative proceedings, losses, liabilities, costs, interest, and damages of every kind and description, including any attorneys’ fees and/or litigation and investigative expenses, for bodily injury, personal injury, (including but not limited to offeror's employees), or loss or destruction of property (including loss of use, damage or destruction of DCSD owned property) to the extent that any such claim or suit was caused by, arose out of, or contributed to, in whole or in part, by reason of any act, omission, professional error, fault, mistake, or negligence whether active, passive or imputed, of the offeror its employees, agents, representatives, or their employees, agents, or representatives in connection with or incidental to offeror’s performance of the agreed-upon services regardless of whether such liability, claim, damage, loss, cost or expense is caused in part by an Indemnitee.

2) The successful offeror shall be excused from its indemnification obligations above:

   a) if the claims, demands, suits, actions, proceedings, losses, liabilities arise solely and exclusively out of the negligence of DCSD or one of the Indemnitees; or
b) if DCSD fails to (i) provide written notice of the third party claim or suit as soon as practicable, (ii) cooperate with all reasonable requests of the offeror; or (iii) assist offeror with the defense and/or settlement of such claim or suit.

- Offeror's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of offeror's agreed-upon services for any reason.

I. ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011

The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DeKalb County School District solicitations for physical performance of services (i.e. public works contracts). The Illegal Immigration Reform and Enforcement Act of 2011 does not apply to solicitations for items, commodities and products.

Bidders must complete and/or have their subcontractors complete the following forms:

1) Immigration and Security Certification
2) Bidder E-Verify Affidavit
3) Contractor Affidavit (Contractor Only)
4) Subcontractor Affidavit (Subcontractor Only)
5) Sub-Subcontractor Affidavit (Sub-Subcontractor Only)

The Immigration and Security Certification, the Bidder E-Verify Affidavit, the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit are found on pages 37-42 of this solicitation document. The Immigration and Security Certification, the Bidder E-Verify Affidavit, the Contractor Affidavit, Subcontractor Affidavit and the Sub-Subcontractor Affidavit must be completed, notarized and submitted with your bid response.

I acknowledge the Illegal Immigration Reform and Enforcement Act of 2011 requirements for service providers and confirm by my signature below that the Immigration and Security Certification, the Contractor Affidavit, Contractor Affidavit, Subcontractor Affidavit and the Sub-Subcontractor Affidavit are each completed, notarized and made a part of this solicitation response package. I also acknowledge that all items or services furnished to DCSD must comply with applicable federal and state immigration laws, and regulation.

Please check here if the Illegal Immigration and Reform Act of 2011 does not apply to your solicitation, because it is one for items, commodities, or products. If this does not apply to any portion of the solicitation, then the bidder is not required to complete the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit found on pages 60-62. Please be advised that pages 57-59 must still be completed.

Signature of Engaging Official: ________________________________ Date: _____________

(Company Name / Certifying Official Signature)

J. INTERVIEWS

DCSD reserves the right to require offerors to participate in one or more interviews with DCSD board members and/or staff. Offerors must be prepared to discuss the salient points of their proposal within two (2) normal working days of being asked to participate in
interviews. There are to be no presentations, individually or collectively, without such invitation.

K. CONTRACT TERMS

In the event DCSD determines that outsourcing these services are in its best interest, with the approval of the DeKalb County Board of Education, the successful offeror will be notified in writing. A contract confirming price and other terms shall be signed by the parties. Services will begin on or about February 1, 2015. The initial contract duration shall be through January 31, 2016. The contract will contain two (2) one-year extension options contingent upon DCSD’s offer of such extension, the successful offeror’s acceptance and the approval of the DeKalb County Board of Education to extend the contract. The contract is subject to the approval of the DeKalb County Board of Education and to fiscal year funding limitations. The contract price must be held firm for the entire term of the contract. DCSD reserves the right to terminate any resulting contract for convenience. In the event of contract termination by DCSD, the DCSD will be responsible only for those services and deliverables that have been received and accepted. Non-performance of contract terms shall give sufficient cause for DCSD to cancel the contract. Non-performance shall be construed to include, but is not limited to, failure of the offeror to deliver equipment or perform services in the time specified or in the manner required.

L. PERMITS AND APPLICABLE LAWS

Offerors shall at their own expense obtain all necessary permits, certifications, and licenses and shall comply with all applicable local, state, and federal laws, ordinances, rules, and regulations necessary to the full execution of the requirements stated herein. Offerors shall maintain all such permits, licenses, certifications, and compliances in a current status throughout the course of the contract. Offerors shall submit copies of permits, licenses, and certifications evidencing proof of the aforementioned immediately upon request of DCSD. Offerors shall be in compliance with registration with the Georgia Secretary of State’s office as applicable.

M. INFRINGEMENT

Offeror shall fully indemnify Indemnitees against any claims of infringement of any patent, copyright, trade secret, trademark, or other intellectual property rights related to the offeror’s response to this RFP or services performed upon contract award. Offeror’s obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of offeror’s agreed-upon services for any reason.

N. OWNERSHIP RIGHTS

DCSD shall retain ownership rights to the contents of all documents, supporting literature, and data submitted by offerors to this RFP.

O. NON-COLLUSION

Offerors shall fully certify that they, as individuals or as officials of a business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this RFP. Further, offerors guarantee that their response
is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

P. CONFLICT OF INTEREST

Offerors shall disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee or DeKalb County Board of Education member. Offerors shall also disclose the name of any DCSD employee or board member who owns, directly or indirectly, an interest in five percent or more in the offeror’s company or any of its branches. Offerors shall certify that their response to this RFP is impartial, at arms-length, and free of any conflict of interest, unfair advantage, or personal benefit to any DCSD official.

Q. FINANCIAL STABILITY

1. Offerors shall provide a copy of their company’s audited financial statements for the previous two (2) years – 2012 and 2013. **Provision of financial statements is a mandatory requirement.**
2. Indicate here if your company is publicly traded or not publicly traded:
   - My company is publicly traded. _____/
   - My company is not publicly traded. _____/
3. If your company is a publicly traded company, provide a copy of your company’s annual report for the previous two (2) years – 2012 and 2013.

R. NO OBLIGATION/NO CONTRACT GUARANTEED

This RFP does not commit DCSD to contract with any offeror to this RFP. There is no guarantee of any offeror receiving an award or contract as a result of submitting a response to this RFP.

S. CONFIDENTIALITY AND NON-DISCLOSURE

Information made available to offerors by DCSD shall be used only for purposes related to responding to this RFP and shall not be used for any other purpose without the express written permission of DCSD. Offerors to this RFP unequivocally agree to assume responsibility for protecting and safeguarding the confidentiality of DCSD records that are not public information. Such information may include, but is not limited to student and human resource file contents.

T. BUSINESS LICENSE

Offerors shall submit with their proposal, a copy of their valid company business license. If the offeror is a Georgia corporation, offeror shall submit a valid county or city business license. If the offeror is not a Georgia corporation, offeror shall submit a certificate of authority to transact business in the state of Georgia and a copy of their valid business license issued by their home jurisdiction. If offeror holds a professional certification which is licensed by the state of Georgia, offeror shall submit a copy of their valid professional license. Any license submitted in response to this requirement shall be maintained by the offeror for the duration of the contract. **Provision of copy of business license is a mandatory requirement.**
PART III
SCOPE OF WORK

A. PURPOSE / PROJECT OVERVIEW

1. Background Information

Currently, DCSD has three discreet security systems; card access, intrusion detection and Closed Circuit Television (CCTV). The district is seeking a solution to provide components and services needed to maintain, expand and upgrade these systems, as well as integrate these systems into a unified system providing a seamless operation, reporting and interoperability.

2. Details of Goods to be purchased or task to be accomplished

   a. Continental CA-3000 server and configuration
   b. Components for Continental Card Access including controllers, card readers, door hardware, and video entry intercom systems.
   c. Components for CCTV including Salient Systems servers and Axis cameras and encoders.
   d. Components for intrusion detection including NAPCO control panels, sensors and audible alarms and strobe lights.

3. Definition of Vendor’s Responsibilities

   a. System integration and programming – turn-key operation
   b. Device installation
   c. Design services
   d. Purchasing and ordering services
   e. Warranty
   f. Removing existing systems and components
   g. Testing, verification and documentation
   h. Training

4. Overview of Anticipated Outcome

DCSD would have a modern, fully integrated security system incorporating existing equipment and systems and providing a platform for future expansion.

B. SCOPE OF WORK / TECHNICAL SPECIFICATIONS

A. OVERVIEW

The DeKalb County School District (DCSD) requests a proposal from offerors to supply, install, configure and maintain an integrated security system consisting of access control, intrusion detection and CCTV systems at all of its schools and instructional and
administrative centers. The scope of this RFP includes new construction, renovations and adds, moves and changes.

Some of the upcoming DCSD initiatives that will require security system services are:
- District Wide Security System Upgrade
- Replacement of 7 Elementary Schools
- Replacement of McNair Middle School
- Two High School and Two Middle School Renovations

The DeKalb County School District serves over 100,000 students in Pre-Kindergarten through Grade 12. The breakdown of DCSD sites is as follows:
- 78 Elementary Schools
- 19 Middle Schools
- 24 High Schools
- 11 Specialized Learning Centers
- 4 Administrative Centers
- 5 Athletic Stadiums

This proposal will include all equipment, labor, materials and services necessary to provide a complete turn-key solution as outlined in the points of this RFP. A complete turn-key solution means the offeror is responsible for staging, installation, configuration, delivery, setup and testing at the specified DCSD locations per DCSD schedules. The selected offeror is responsible for insuring that the cabling solution delivered is completely operational per DCSD specifications prior to sign off.

A1 Intrusion Alarm System Overview
The Intrusion Alarm System will consist of motion and glass break detectors, door contacts and a control panel providing alarm notification via telephone dialer capture device in ContactID format over the DCSD wide area network.
- Motion and Glass Break detection will be installed in all ground floor rooms with windows or exterior doors.
- All devices in Gymnasiums or enclosed Physical Education (PE) areas will be equipped with wire guards
- Motion detectors will be installed at all doors leading to the outside and to interior stairwells on all levels.
- Industrial type door contacts will be installed on all exterior doors at Boiler Rooms, Mechanical/Electrical Rooms, Exterior Storage Spaces or Multipurpose Buildings and on all roof hatches.
- Motion detectors with long range lenses will be installed in each corridor on all floors.
- A minimum 3 keypads will be installed; one at the main door, kitchen door and gymnasium door. Additional keypads may be needed as designated by DeKalb County School District – Information Technology (DCSD-IT).
A blue strobe light will be installed in the Main Front Lobby ceiling along with interior sirens located throughout the building on the ground floor to provide full sound coverage to the building if the system is activated.

A2 Access Control Overview
The Access Control System will be a card access system with integrated audio/video door station communication and control at designated doors. Audio/Video Internet Protocol (IP) based master control stations will be installed in the reception/front office area. Legacy systems with central exchange units will need to be serviced and updated or expanded as required.

• The card access controller will be connected via the DCSD Wide Area Network (WAN) to the Continental Access CA3000 server.
• The card access controller will maintain a log of persons entering the building.

A3 CCTV Overview
The CCTV system will be a Network Video Recorder system with megapixel cameras that utilize Power Over Ethernet (POE) technology and are connected to the DCSD provided Local Area Network (LAN) and WAN. DCSD has narrowed the field of Video Management Systems (VMS) to the following products:

• Salient Systems Complete View

A4 Integration Overview
Integration between the Intrusion Detection, Access Control and CCTV systems will be through a Continental Access CA3000 server with full licensing for all DCSD sites.

B. GENERAL GUIDELINES
B1 Hours of Work
The majority of work will be performed between the hours of 7:00 AM to 5:00 PM, Monday through Friday; however after hours and weekend work will be required from time to time. All after hours and weekend work shall be performed at the same rate as for the hours of 7:00AM to 5:00PM Weekdays (DCSD will not pay overtime rates). Work days can include DCSD administrative holidays. Hours for access to construction sites will be set by the construction project’s General Contractor.

B2 Concurrent Installations
The selected offeror is expected to be able to work on multiple sites and projects at the same time. The selected offeror must be able to handle a minimum of four projects and/or assignments at one time.

B3 Assignment Coordination
The selected offeror must coordinate all work through a DCSD assigned contact. Additionally the selected offeror is expected to log on to the DCSD IT work management system to pick up work and service assignments. It is expected that the system be checked several times throughout the day.

B4 Specific Security Requirements
The selected offeror must meet all DCSD safety and security requirements (i.e. signing in and out at schools, submitting to background checks, etc.). The selected offeror shall never go to a DCSD location without prior knowledge and permission of a DCSD
C. SERVICE REQUIREMENTS

C1 Access Control Service Requirements

C1.1 System Design – Offeror will design the Access Control based upon the system specifications and plans (or existing building circumstances). The design will include but is not limited to the location of control devices, power supplies and actuators, the identification and selection of cable paths and the selection of appropriate door actuators. The product of the design will be a set of shop drawings reflecting the overall design of the system and locations of all system devices and components. The design must be presented in a format conforming to industry standards that will satisfy contractor submittal requirements. The System Design must be approved by DCSD-IT representatives.

C1.2 Cable Installation – Offeror will install all control and power cable necessary to produce a fully operational access control system. This includes making the power connections to building power. Cabling will be yellow in color and U.L listed for plenum use.

C1.3 Controller Installation – Offeror will install all controller components in the designated location. Components will be assembled and interconnected in order to produce a fully operational system.

C1.4 Power Transfer Device Installation – Offeror will install all Power Transfer devices in suitable numbers and positioned as required to produce a fully operational access control system.

C1.5 Power Supply Installation – Offeror will install all Power Supply devices required to produce a fully operational access control system.

C1.6 Door Hardware Installation – Offeror will install all Door Hardware and actuators required to produce a fully operational access control system. Offeror must size door hardware frame hinge and box rough in for card access doors. Offeror must size door hardware power supply as required complete with panic device control boards as required.

C1.7 Mounting Hardware – All devices will be installed with a J-box for cable terminations and cable splices. All J-boxes will be sized for the device mounted onto the box. All J-Boxes that are surface mounted (exposed) will have no conduit knockouts on the sides of the box. All conduit will be terminated using threaded hubs. Wire mold J-Boxes and wire mold series V700 one-piece surface steel raceway will be used for all surface mounted installations in public areas. Standard conduit and J-boxes are acceptable in non-public areas. Exposed wire mold and J-boxes will be painted the same color as the wall it is mounted to.

C1.8 Controller Programming – Offeror will perform all initial controller programming based upon information provided by DCSD-IT to produce a fully operational access control system.
C2 Intrusion Detection Service Requirements

C2.1 System Design - Offeror will design the Intrusion Detection System based upon the system specifications and plans (or existing building circumstances). The design will include but is not limited to the location of master alarm controller, power supplies, motion sensors, glass break sensors, motion / glass break combo sensors, door contact switches, panic buttons, strobes and sirens. Design will include the identification of cable paths. The product of the design will be a set of shop drawings reflecting the overall design of the system and locations of all system devices and components. The design must be presented in a format conforming to industry standards that will satisfy contractor submittal requirements. System Design must be approved by DCSD-IT representatives.

C2.2 Cable Installation - Offeror will install all cable necessary to produce a fully operational intrusion detection system. This includes making the power connections to building power. Cabling will be yellow in color and U.L listed for plenum use. Cables exposed in mechanical/boiler rooms, concealed inside walls, concealed above non-accessible ceilings or underground outside the building shall be installed in conduit. Cable installed in corridors and other accessible ceiling areas will be installed in existing cable hangers or trays.

C2.3 Main Control Panel Installation – Offeror will install the main control panel along with all necessary components to produce a fully operational intrusion detection system.

C2.4 Gemini X255 Controller Installation – Offeror will install Gemini X255 controllers as needed to replace or interface with existing Elk Control Panels.

C2.4 Wireless Receiver Installation – Wireless receivers capable of communicating with wireless keypads, sensors and panic buttons will be installed as required.

C2.4 Keypad Installation – Keypads will be installed at designated locations in STI # 6560 surface mounted keypad covers with lock.

C2.5 Motion, Glass Break & Motion/Glass Break Combo Detector Installation – Motion detectors will be either wall or ceiling mount and will be installed in such a manner as to provide maximum coverage and use of the device.

C2.6 Door Contact Installation – Door contacts will be installed in such a manner as to ensure there will be no accidental triggering of the system.

C2.7 Wifi Based Panic Button System Design and Implementation – DCSD is seeking a proposal to implement a Wifi based Panic System. The system should include a hardware unit that can be carried and be capable of reporting the user’s location. The Panic Button System would be integrated with the Napco and legacy Elk systems. Offerors shall provide a narrative proposal for Wifi-Based Panic Button System with response. DCSD reserves the right to award or to not award the Wifi Based Panic Button System Design and Implementation.

C2.7 Blue Security Strobe Installation – The Blue Security Strobe will be installed in the Main Front Lobby ceiling. It will be connected to the Security Intrusion System.

C2.8 Interior Siren Installation – Interior sirens will be installed in the ceilings throughout the ground floor(s) to ensure full coverage and connected to the Security Intrusion System.

C2.8 Mounting Hardware – All devices will be installed with a J-box for cable terminations and cable splices. All J-boxes will be sized for the device mounted onto the box. All J-Boxes that are surface mounted (exposed) will have no conduit.
knockouts on the sides of the box. All conduit will be terminated using threaded hubs. Wire mold J-Boxes and wire mold series V700 one-piece surface steel raceway will be used for all surface mounted installations in public areas. Standard conduit and J-boxes are acceptable in non-public areas. Exposed wire mold and J-boxes will be painted the same color as the wall it is mounted to.

C2.9 Controller Programming - Offeror will perform all initial controller programming based upon information provided by DCSD-IT to produce a fully operational intrusion detection system.

C3 CCTV Requirements

C3.1 System Design - Offeror will design the CCTV System based upon the system specifications and plans (or existing building circumstances). The design will include but is not limited to the location and aiming of cameras and the designation of which Intermediate Distribution Facility (IDF) the camera is to be cabled to.

C3.2 Cat6 Cable Installation – All Cat6 cabling for the CCTV system will be installed by the DCSD IT designated contractor and is not a part of this RFP.

C3.3 Video Management System Installation – The offeror will install the Video Management System Hardware (Server(s)), Software and IP Camera Licensing in a DCSD provided rack or cabinet.

C3.3 Ceiling Mount Camera Installation – The offeror will provide all hardware to mount cameras in a ceiling application. Mounting includes initial aiming of the camera and final adjustment necessary at the direction of DCST-IT.

C3.4 Wall Mount Camera Installation - The offeror will provide all hardware to mount cameras in a wall hung application. Mounting includes initial aiming of the camera and final adjustment necessary at the direction of DCST-IT.

C3.5 Analog to IP Encoders – The offeror will provide all cabling and hardware to install and configure analog to IP encoders.

C3.6 Video Management System Configuration – The offeror will incorporate each camera and encoder into the Video Management System as it is installed so that upon completion of the installation, configuration and IP license application the camera is fully functional and usable by DCSD.

C4 Integration Requirements

C4.1 The offeror will install the CA3000 server and all server software and licensing.

C4.2 The offer will migrate the existing Continental Access Database to the new CA3000 server.

C4.3 The offeror will apply needed firmware upgrades to existing Continental Access controllers to bring them under the control of the new CA3000 server.

C4.4 The offeror will integrate Gemini intrusion detection controllers with the CA3000 as they are installed. Integration includes associating specific motion and door sensors and keypads with card access locations and CCTV cameras.

C4.5 The offeror will integrate Salient network video recorders with the CA3000 as they are installed. Integration includes associating specific cameras with card access locations, motion and door sensors and keypads.

C5 Additional Services Requirements
C4.1 Removal and Re-Installation of Existing Equipment – The offeror will provide a fixed hourly rate and trip charge for services related to the safe removal, storage and re-installation of existing equipment. These services are primarily required during renovations such as HVAC / Lighting replacements when ceiling grids must be removed.

D. EQUIPMENT REQUIREMENTS

D1 Access Control Requirements

D1.1.a Main Control Panel Components

- Continental Instrument Turbo 8-door Intelligent Controller CICP1800T
- Accelerator Board CICP18ACCBBD
- NIC Module CICP18ACCNETBD
- Continental Instrument 8/16-Door Access Controller. Model# CICP2800
- Optional 8-Input Wiegand/Mag plug-in board. Model# CICP2800EXPRDBD
- Optional Input/Output relay board. Model# CICP1300LOCOMBO
- High Speed Serial Comm. Board. Model# CICP18ACCEIABD
- Optional Full Duplex EIA485 Repeater Board. Model# CICP2800RS485BD
- Optional Ethernet Adapter. Model# CICP1800NETBD
- Optional 8MB Memory Expansion Board. Model# CICP18ACMEMBD
- Optional 17 Relay Expansion Board. Model# CICP2800RLYBD
- Accelaterm Mother Board Circuit Only. Model# CICP2800PMBD
- Power Charger Board. Model# CICP2800CHGBD
- 12A Power Supply. Model# CICP2800PS150

D1.1.b Optional Control Panel Components

- Super Two 2-door Intelligent Controller CICP1300
- NIC Module CICP1300NETBD

D1.2.a Card Reader

- AptiQ Multi-Technology Readers MT11, MT15, MTK15

D1.2.b Card Reader (For use with AX Aiphone Door Station / Napco Gemini Alarm Status)

- HID ProxPoint Proximity Reader Model# 6005BKB00
- Snap on replacement cover for the HID 6005BKB00 Model # GEM-PXCV

D1.3 Door Hardware Components

- Von Duprin # EL99NL
- Von Duprin Electrical Power Transfer # EPT-10
- Von Duprin # PS914 Power Supply
- Von Duprin # PS900-2RS Relay EL Panic Device Control Board
- HES 5000 Series Strike
- HES 8000 Series Strike
- HES 9000 Series Strike

Alarm Lock Trilogy Networx Locks with Intelli-Edge Functions & Accessories:
• Cylindrical Trilogy Networx Wireless Access Control Lock w/Prox Reader. Model# PL6200
  • Model as above, but with interchangeable core prep. Model# PL6100IC
  • Similar to PL6100, but also including full metal digital keypad for digital code entry or HID prox. Model# PDL6200
  • Model as above, but with interchangeable core prep. Model# PL6200IC
  • Mortise lock version of PL6200. Model# PL6600
  • Mortise lock version of PL6200 with Digital Keypad and built in HID prox reader. Model# PDL6600
• Networks Gateways:
  • Hardwire/Wireless Gateway Interface Module. Model# AL-IM80211
  • Hardwire Gateway Interface Module. Model# AL-IME
  • Hardwire Gateway Interface Module + POE. Model# AL-IMEPOE

D1.4 PIR “Request to Exit” Components
• GE# RCR-REX-W and RCR-WP-W wall plate
• Honeywell# IS320WH and IS310WHTP trim plate (5-531-395-01)

D1.5 Door Contacts
• GE# SR-1078C
• Honeywell# 947-75T

D1.6 Aiphone Analog and IP Components
• Aiphone Basic AX Model Analog System:
  • Central Exchange Station Aiphone # AX-084C
  • Power Supply PS-2420UL (2)
  • Master Station Aiphone# AX-8MV
  • Flush Mount Door Station Aiphone# AX-DVF-P
  • Surface Mount Door Station Aiphone# AX-DV-P
• Aiphone Basic IS Model IP System:
  • IS Aiphone Surface Mount Door Station. Model# IS-IPDV
  • IS Aiphone Flush Mount Door Station. Model# IS-IPDVF
  • IS Aiphone IP Video Door Station with built in HID. Model# IS-IPDVF-HID
  • IS Aiphone Surface Mount Box for the IS-IPDVF-HID: Model# SBX-ISDVF-P
  • IS Aiphone Master Station. Model# IS-IPMV
  • IS Aiphone Soft Master. Model# IS-SOFT

D2 Intrusion Detection Equipment Requirements
D2.1 Main Control Panel Components
• GEM-X255
• iRemote-MOD/12 or IBR-Z Remote
• GEM-RS232Kit Alarm to PC Interface
• GEM-EZM8 Input Expander
• WL1 Wire Assembly
D2.2 Motion Detector Components
- Wall Mount Optex CX-502, CX-702
- Wall Mount Jablotron JS-25 Combo P.I.R and Glass Break Detector or equivalent
- Ceiling Mount Optex FX360
- Ceiling Mount PIR and Glassbreak Detector Bravo 5GB

D2.3 Wireless Zone Expansion
- GEM-RECV255
- GEM-TRANS2
- GEM-RTANS
- GEM-PIR
- GEM-DT
- GEM-GB

D2.4 Keypads
- GEM-RP1CAe2 LCD Keypad

D2.5 Blue Security Strobe
- ELK-SLB1 ELK-1RT or equivalent

D2.6 Security Sirens
- ELK-SS36 or equivalent

D3 CCTV Equipment Requirements
D3.1 IP Cameras and Encoders
- Axis Camera Model# M3004
- Axis Camera Model# M3005-V
- Axis Camera Model# M3006-V
- Axis Camera Model# M3007-P
- Axis Camera Model# M3007-PV
- Axis Camera Model# P3346, Axis Camera Model# P3346-V, Axis Camera Model# P3346-VE
- Axis Camera Model# P3364-V, Axis Camera Model# P3364-VE, Axis Camera Model# P3364-LV, Axis Camera Model# P3364-LVE
- Axis Camera Model# P3367-V, Axis Camera Model# P3367-VE
- Axis Camera Model# P3384-V, Axis Camera Model# P3384-VE
- Axis 16 Channel Video Encoder Model# P7210

D3.2 Analog Cameras/Equipment
- Northern Camera Model# NTH-DTW212HIR960
• Northern Camera Back Box Model# NTH-DTWBB (Back Box for the NTH-DTW Series Silver Dome Cameras).
• Northern Camera Wall Mount Model# NTH-DTWWMT (Wall Mount for the NTH-DTW Series Silver Dome Cameras).
• Northern UTP Balun Screw Terminal to 4” BNC Cord Model# NTH-VC4PAIR
  *Equivalent Analog Cameras/Equipment can be used if approved by owner.

D3.3 Salient Video Management System Components
  • Salient Systems Power Protect Platform Power Ultra

D3.4 CCTV Monitors / Mounts
  • Pelco 32” Monitor. Model# PMCL532BL
  • Pelco 42” Monitor. Model# PMCL542BL
  • Pelco 46” Monitor. Model# PMCL546BL
  • Pelco 55” Monitor. Model# PMCL555BL
  • Orion 26” Monitor. Model# 26RTH
  • Orion 32” Monitor. Model# 32RTH
  • Orion 42” Monitor. Model# 42RTH
  • Orion Wall Mount for 26”, 32”, 42” Monitors. Model# WB-2642
  • Pelco Tilt Wall Mount. Model# PMCLNBWMT
  • Pelco Flat Wall Mount. Model# PMCLNBWMF
  • Pelco Swing out Arm Wall Mount. Model# PMCLNBWMS
  *Equivalent Monitors/Mounts can be used if approved by owner.

E. EXECUTION REQUIREMENTS
E1 All equipment will be installed as per the manufacturer’s recommendations and as required by the specifications.
E2 All equipment, wiring, conduit and outlet boxes required to produce a complete and operating system will comply with all applicable local, state and national codes, the manufacturer’s recommendations and all contract documents.
E3 The offeror must be a manufacturer’s authorized representative/installer of all equipment provided under this RFP. The offeror will provide supervision of the final system panel connections, perform a complete functional test of all systems and submit a written report to the DCSD-IT Department attesting to the proper operation of the system.
E4 All system devices will be mounted on wall surfaces so as to provide maximum coverage and use of the device. All devices will be marked with an indelible marker on their surface indicating their zone identifications.
E5 All work will be performed using licensed installers with current licenses as required by the State of Georgia for the type of work being performed. Copies of all licenses held by offeror’s personnel will be provided to DCSD-IT for its review at the shop drawing stage of the project. The licensed personnel will be on site at all times when work is being performed at DCSD sites.
E6 Once the CCTV system is operational DCSD-IT will provide the offeror with final CCTV Camera Aiming instructions. The offeror will provide all required personnel and materials needed to re-aim any camera in the system.
F. DOCUMENTATION REQUIREMENTS
F1 Before work begins the offeror will provide DCSD-IT with complete set of shop drawings showing the overall design of the systems and location of devices. The shop drawings will be provided in hard copy, AutoCAD 2009 and PDF.
F1 Upon completion of the installation the offeror will provide to DCSD-IT a signed written statement attesting that all system equipment was installed in accordance with all specification, electrical plans and wiring diagrams, and instructions and directions provided by the manufacturer.
F2 Upon completion of the installation the offeror will provide to DCSD-IT a signed written report attesting to the proper operation of the system.
F3 Upon completion of the installation and prior to the final walk through the offeror will provide to DCSD-IT a complete as-built diagram of the new system. Drawings will be provided in both hard copy and in AutoCAD 2009 format and PDF.
F4 Upon completion of the installation the offeror will provide DCSD-IT with the outgoing phone line numbers used by the panels.

G. WARRANTY REQUIREMENTS
G1 All Equipment and wiring will be guaranteed against defects in materials and workmanship for a minimum five-year period from the acceptance and beneficial use of the system. Emergency repairs, programming changes and additions to the system by DCSD personnel shall not invalidate this warranty.

H. OWNER’S ACCEPTANCE OF THE SYSTEM
H1 Walk through testing of the system will be completed prior to putting the system on line to the reporting office. This testing will be performed at a time when students are not present and there are no activities at the school.

H2 Walk through testing will include arming of the system and activation of each zone device to ensure proper operation, programming and installation of the device.

H3 Walk through testing will include but is not limited to the following persons; the offeror’s representative, the installer, DCSD-IT Manager, DCSD-I&S personnel. The offeror will coordinate with all parties concerned and provide adequate notice to schedule all parties.

H4 The offeror will have available for DCSD-IT use at the time of the walk through cut sheets listing all equipment installed including applicable names, serial numbers, zone numbers, IP addresses, etc. for each system device or component and indicating the exact location of the device.

H5 The offeror will provide adequate training on each system for each school. Training will be provided at both the school and at other locations as directed by DCSD-IT. Training will include but not be limited to the following; detailed instructions of how each
system operates, programming of the system and system operations in both the normal state and activated or alarm states.

I. COMPANY PROFILE

Offeror’s to this Request for Proposal are required to demonstrate, and include with their submissions to this RFP, a full and complete company profile, to include, but not be limited to: the date of establishment, mission statement, type and confirmation of the company’s legal entity form, company’s organizational structure/chart, principals’ names and titles, company size in relation to the industry, number of employees, company history, financial position, and all relevant current and past experience on similar projects focusing on the company’s overall experience as a security systems integrator.

J. REFERENCES

Offeror must provide the names and contact phone numbers of at least three (3) current clients, preferably clients comparable to DCSD, for whom the offeror is providing or has provided security integration services. Include entities of a similar size and scope as DCSD using (Attachment E – Offeror’s Reference Form, page 54).

K. BROCHURES, CATALOGS, MANUALS, WEBSITES, LITERATURE

In addition to the formal response to this RFP, all offerors are encouraged to submit brochures, catalogs, manuals, website materials, industry literature, DVD’s and any other marketing and informational media which will support and enhance their submission value.

L. ADDED VALUE

Offerors are encouraged to describe in detail all added value or additional services or benefits available and offered at no cost to DCSD in their RFP response. Attach and label as “ADDED VALUE”.

M. COST PROPOSAL

The offeror must provide a cost proposal for components listed on the attached Cost Sheets. Refer to Attachment A, Cost Proposal, pages 36-46. All component pricing will be for installed components, inclusive of all materials and labor necessary to install the component. Each section of the cost proposal includes a line item for a main controller. All costs associated with the overall installation of the system such as the costs for design, warranties, documentation, support, etc., must be built into this cost. No additional charges for these services will be accepted or paid.

Offerors must be willing to honor this cost proposal and additional components costs for up to 60 months after Board approval and acceptance of the RFP. Should the list price of any of the proposed components decrease during the course of the project, the offeror must provide the
same percentage off the new list price. List prices of the equipment proposed to DCSD in this RFP cannot increase during the course of the project.

The percent off discount should be granted on all current and future items not included in this RFP but necessary for the completion of an operational system for the duration of the RFP. The offeror will guarantee a fixed percentage discount off of list price for future components not specified in this RFP. DCSD reserves the right to purchase individual components off of the Cost Tables for break fix use by DCSD technicians. The price paid by DCSD will be the lesser of the current List Price or the List Price stated on the Cost table minus the stated discount for that item.

N. MANDATORY SERVICE AND SUPPORT REQUIREMENTS

Offerors are required to initial each of the items on the Mandatory Service and Support Requirements matrix identified as Attachment B (pages 47-50). Failure to do so will classify the response as unresponsive.

O. EVALUATION CRITERIA

DCSD advertises this RFP as an opportunity for interested and qualified companies specializing in security systems integration and installation to submit responses consistent with the scope of work stated herein. Offerors to this RFP are encouraged to submit their most comprehensive, innovative and creative proposals for security systems integration for DCSD.

All responsive offerors will be carefully reviewed and evaluated for responsibility, capacity, business strength, qualifications, expertise, demonstrated experience in security systems integration for large urban public school districts and highest and best value to DCSD with consideration to quality, approach, timeliness, dedicated personnel, and added value (if any). Proposal conformance to RFP instructions, terms, conditions, and requirements is critical to offeror responsiveness.

DCSD may, at its sole discretion, select or reject all or portions of the service(s) proposed from responsive offerors. As a part of the evaluation process, DCSD may find it necessary to evaluate the addition or deletion of components of an offeror’s proposal in order to make equivalent comparisons to other proposals. DCSD will select the offeror whose proposal DCSD determines best meets the needs of DCSD, based upon the requirements and evaluation criteria set forth herein.

The determination of the successful proposal will be based upon information supplied by the offeror in the RFP response and upon other information that will be obtained by DCSD as it deems necessary. The lowest-cost proposal submitted may not necessarily be determined to be the most responsive and responsible proposal when all factors have been considered. This said, the quoted price is an important factor in the determination of the selected proposal.

DCSD reserves the right to require Offerors to participate in one or more interviews with DCSD Board Members and/or staff. Offeror must be prepared to discuss the important points of their proposal within (2) normal working days of being asked to participate in interviews. There are
P. TRANSITION PLAN

a. Transition on Commencement of Contract

The awarded offeror shall assume full services in accordance with the award of the RFP. The awarded offeror shall coordinate and cooperate with DCSD’s existing provider(s) to ensure a smooth and orderly transition with uninterrupted services.

b. Transition and Continuity of Service upon Expiration of Contract

Continuity of services is necessary to DCSD. The awarded offeror agrees to this philosophy and upon expiration of contract, agrees to:

- Exercise best efforts and cooperation for an orderly and efficient transition to another Security System Integrator provider or to DCSD.
- Negotiate a plan in good faith with successor to determine the nature and extent of the phase-in, phase-out services required. The plan shall specify a date for services described in the plan and shall be subject to approval by DCSD. The existing Security System Integrator provider shall provide sufficient experienced personnel during the phase-in and phase-out periods to ensure that the imperious services in the contract are maintained at the required level of need and proficiency.

All DCSD property (including but not limited to, students and DCSD records, parts, equipment, facilities, keys and materials) shall be returned to DCSD upon expiration of contract.

- Offeror shall include in their response any DCSD or any subsequent contractor requirements, if offeror is awarded this contract and does not retain this contract upon its expiration.
Q. REQUIRED CONTENT / DOCUMENT CHECKLIST

IMPORTANT NOTICE: Failure to provide the information and/or documentation required in this solicitation will cause the submission to be declared non-responsive and rejected.

Refer to Part I, Section G, Page 11, for additional information on the format and submission of proposals. Offerors are required to submit one (1) original and ten (10) copies of their response. Responses must be submitted on 8 ½” x 11” single-sided stock. Offerors must reply in a narrative to each requirement and question. “Understand and comply” responses are not acceptable. All RFP submissions must include the following items and attachments.

- The Request for Proposals document, RFP 15-475, Security System Integrator – Access Control, Intrusion Detection and CCTV, MUST BE the first document in the submission; this document consists of Pages 1-64 and is located at www.dekalb.k12.ga.us/adminservices/solicitations/purchasing/.
- Table of Contents for your submission
- Addenda – Each individual Addendum must be printed, signed and inserted immediately following the Table of Contents (page 11)
- Project Scope of Work (pages 21-35)
- Certificate of Insurance (page 15)
- Narrative proposal for Wifi-Based Panic Button System (Refer to C.2.7, Service Requirements (Page 25)
- Brochures, Catalogs, Manuals, Websites, Literature, DVDs and other marketing media (page 32)
- Offeror’s Client References (References, page 32, and Attachment E, page 54)
- Company Profile (page 32)
- Audited Company Financial Statements and Company Annual Reports for 2012 and 2013 (page 20)
- Added Value (page 32)
- Business License (page 20)
- Attachment A – Cost Proposal Form (pages 36-46)
- Attachment B – Mandatory Support and Security Requirements (pages 47-50)
- Attachment C - Offeror Disclosure Form and Questionnaire (pages 51-52)
- Attachment D – Critical Paragraphs (page 53)
- Attachment E – Offeror’s Client References (page 54)
- Attachment F - Statement of Confidentiality and Non-Disclosure (page 55)
- Attachment G – Suspension and Debarment Certification (page 56)
- Attachment H – Immigration & Security Certification (pages 18 & 57-62)
- Attachment I – Signature Page (page 63)
- Remember: Ten (10) copies plus an original, all in three-ring binders with tabs separating the required sections.
Attachment A  
RFP 15-475  
SECURITY SYSTEM INTEGRATOR – Access Control, Intrusion Detection and CCTV  
COST PROPOSAL FORM

The Offeror must provide a cost proposal for components listed on the following Cost Sheets. In addition to the cost proposal, offerors must submit the additional components as outlined in Attachment B, Mandatory Service and Support Requirements (pages 47-50).

Offerors must be willing to honor this cost proposal and additional components cost for up to 36 months after Board approval and acceptance of the RFP. Should the list price of any of the proposed components decrease during the course of the project, the offeror must provide the same percentage off the new list price. List prices of the equipment proposed to DCSD in this RFP cannot increase during the course of the project.

Offerors must not propose products that are at the end of the manufactures product life cycle. Any products that are within six months of discontinued support from the manufacture should not be proposed as a part of this response.
### A: Cost Sheet for Access Control Equipment

<table>
<thead>
<tr>
<th>ID</th>
<th>Description</th>
<th>Manufacturer / Model</th>
<th>Manufacturer List Price</th>
<th>DCSD % off List</th>
<th>Installed Cost to DCSD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>New Site Door Access Package – This item includes specific devices listed below along with all services specified in this RFP for design and documentation. 2/8/16 Door Intelligent Controller Accelerator Board(s) &amp; NIC Module(s)</td>
<td>Continental Instrument CICP1300 CICP1300NETBD CICP1800T CICP18ACCNETBD CICP18ACCBD CICP2800</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.00</td>
<td>Card Access Controllers</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.01</td>
<td>Super 2 Door Intelligent Controller Package with NIC Module Installed</td>
<td>CICP1300 CICP1300NETBD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.02</td>
<td>8 Door Intelligent Controller Installed with Accelerator Board</td>
<td>CICP1800T CICP18ACCBD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.03</td>
<td>16 Door Intelligent Controller Installed with Reader Board</td>
<td>CICP2800 CICP2800RDRBD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.00</td>
<td>Power Supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.01</td>
<td>Von Duprin Power Supply Installed</td>
<td>PS914-2RS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.02</td>
<td>Von Duprin PS900-2RS Relay EL Panic device control board for item 3.01</td>
<td>PS900-2RS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.03</td>
<td>Altronix Power Supply</td>
<td>SMP5PMP4CB SMP5PMP8CB SMP5PMP16CB</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.00</td>
<td>Aiphone</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.01</td>
<td>Aiphone Central Exchange Package – Aiphone AX-084C and (2) PS-2420UL</td>
<td>AX-084C PS-2420UL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Item Description</td>
<td>Model/Part Number</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------</td>
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<td>-------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.02</td>
<td>Aiphone Master Station</td>
<td>AX-8MV</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.03</td>
<td>IS Aiphone IP Video Door Station with built in HID</td>
<td>IS-IPDVF-HID</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.04</td>
<td>IS Aiphone Surface Mount Box for the IS-IPDVF-HID</td>
<td>SBX-ISDVF-P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.05</td>
<td>IS Aiphone Soft Master License</td>
<td>IS-SOFT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.06</td>
<td>IS Aiphone Master Station</td>
<td>IS-IPMV</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.00</td>
<td>Standard Von Duprin Panic Bar Door Package Installed – Multi-Technology Readers AptiQ MT11, MT15, MTK15, Von Duprin EL99NL, Von Duprin Electrical Power Transfer EPT-10 or EPT-2 or Schlage Door Power Cord, GE RCR-REX-W or Honeywell IS320WH Request to Exit and GE SR-1078C or Honeywell 947-75T Door</td>
<td>Card Reader EL99NL EPT-10 EPT-2 Schlage 788-12 Request to Exit Door Contact</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.01</td>
<td>Von Duprin EL Conversion Kit</td>
<td>(3') 050070 (4') 050078</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.00</td>
<td>Standard Von Duprin Striker Door Package Installed - XCEED ID ISO Multi-Technology Reader XF1500P-B or XF1100, HES 5000 Series Strike, Von Duprin Electrical Power Transfer EPT-10, GE RCR-REX-W or Honeywell IS320WH Request to Exit and GE SR-1078C or Honeywell 947-75T Door Contact</td>
<td>Card Reader HES 5000 Series Strike EPT-10 EPT-2 Schlage 788-12 Request to Exit Door Contact</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Description</td>
<td>Included/Price</td>
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<tr>
<td>6.01</td>
<td>HES 8000 Series Strike Option to item 6.00 (Additional Cost)</td>
<td>HES 8000 Series Strike</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.02</td>
<td>HES 9000 Series Strike Option to item 6.00 (Additional Cost)</td>
<td>HES 9000 Series Strike</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.00</td>
<td>Aiphone / Von Duprin Panic Bar Door Package Installed – Aiphone AX-DVF-P or AX-DV-P, Von Duprin EL99NL, Von Duprin Electric Power Transfer EPT-10, GE RCR-REX-W or Honeywell IS320WH Request to Exit and GE SR-1078C or Honeywell 947-75T Door Contact</td>
<td>Aiphone Card Reader EL99NL EPT-10 EPT-2 Schlage 788-12 Request to Exit Door Contact</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.00</td>
<td>Aiphone / Von Duprin Striker Door Package Installed - Aiphone AX-DVF-P or AX-DV-P, HES 5000 Series Strike, Von Duprin Electric Power Transfer EPT-10, GE RCR-REX-W or Honeywell IS320WH Request to Exit and GE SR-1078C or Honeywell 947-75T Door Contact</td>
<td>Aiphone Card Reader HES 5000 Series Strike EPT-10 EPT-2 Schlage 788-12 Request to Exit Door Contact</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.01</td>
<td>HES 8000 Series Strike Option to item 6.00 (Additional Cost)</td>
<td>HES 8000 Series Strike</td>
<td></td>
<td></td>
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<tr>
<td>8.02</td>
<td>HES 9000 Series Strike Option to item 6.00 (Additional Cost)</td>
<td>HES 9000 Series Strike</td>
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<td></td>
<td></td>
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</table>
### B: Cost Sheet for Intrusion Detection Equipment

<table>
<thead>
<tr>
<th>ID</th>
<th>Description</th>
<th>Manufacturer / Model</th>
<th>Manufacturer List Price</th>
<th>DCSD % off List</th>
<th>Installed Cost to DCSD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>Main Control Panel Package - This item includes specific devices listed below along with all services specified in this RFP for design and documentation. Control Panel Ethernet Module Input Expander Data Bus Hub Relay Board Relay Module Universal Junction Box Power Supply Module Burglary IP Communicator Transformer Battery (Minimum 24 hr. standby, 10 min alarm)</td>
<td>NAPCO / iRemote-MOD/12 GEM-EZM8 WL1 Wire Assembly RB1000 RM3008 RPB-3 PS3002 Teldat 9T-ALMPH108 TRF11 Vendor Select</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.00</td>
<td>Sensors</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.01</td>
<td>Wall Mount Motion/Glass Break Combo</td>
<td>Jablotron JS-25 or equivalent</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.02</td>
<td>Wall Mount Long Range</td>
<td>Optex CX-702</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.03</td>
<td>Ceiling Mount Installed</td>
<td>Optex FX360</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.04</td>
<td>Ceiling Mount Motion/Glass Break Combo</td>
<td>DSC Bravo 5GB</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.05</td>
<td>Wireless Receiver</td>
<td>GEM-RECV255</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>2.06</td>
<td>Wireless Surface Mount Contact</td>
<td>GEM-TRANS2</td>
<td></td>
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<tr>
<td>2.07</td>
<td>Wireless Recessed Contact</td>
<td>GEM-RTRANS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Model/Model Number</td>
<td></td>
<td></td>
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<tr>
<td>2.08</td>
<td>Wireless Motion 50x50</td>
<td>GEM-PIR</td>
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<tr>
<td>2.09</td>
<td>Wireless Motion Dual Tech</td>
<td>GEM-DT</td>
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<tr>
<td>2.10</td>
<td>Wireless Glass Break Detector</td>
<td>GEM-GB</td>
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<tr>
<td>2.11</td>
<td>Motion Detector Wire Guard</td>
<td>STI 9620</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.12</td>
<td>Wired Panic Button</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.13</td>
<td>Wireless Panic Button</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.00</td>
<td>Keypad</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>3.01</td>
<td>Keypad with Cover and Lock Installed</td>
<td>GEM-RP1CAe2</td>
<td></td>
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</tr>
<tr>
<td>4.00</td>
<td>Blue Security Strobe</td>
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<tr>
<td>4.01</td>
<td>Strobe Installed</td>
<td>ELK-1RT or equivalent</td>
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</tr>
<tr>
<td>5.00</td>
<td>Security Siren</td>
<td></td>
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</tr>
<tr>
<td>5.01</td>
<td>Security Siren Installed</td>
<td>ELK-SS36 or equivalent</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>
## C: Cost Sheet for Salient CCTV Equipment Response

<table>
<thead>
<tr>
<th>ID</th>
<th>Description</th>
<th>Manufacturer / Model</th>
<th>Manufacturer List Price</th>
<th>DCSD % off List</th>
<th>Installed Cost to DCSD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>Video Server Installed and Configured. Server pricing must include 5 year warranty and software upgrades.</td>
<td>Salient Systems Power Protect Platform Ultra 18TB Storage</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.01</td>
<td>IP Camera License Fee for one camera</td>
<td>Salient Systems one time licensing fee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.02</td>
<td>IP Camera License Fee Bundle (Propose bundle quantities and pricing. Respondents can add additional lines for quantity options)</td>
<td>Salient Systems Licensing Bundle</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.00</td>
<td>IP Video Camera</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.01</td>
<td>Interior High Resolution (2MP or higher) Directional IP Camera Installed (Cabling provided by DCSD) (Specify Manufacturer / Model)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.02</td>
<td>Interior High Resolution (2MP or higher) 180°/360° IP Camera Installed (Cabling provided by DCSD) (Specify Manufacturer / Model)</td>
<td></td>
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<tr>
<td>Resolution (2MP or higher) Directional IP Camera Installed (Cabling provided by DCSD) (Specify Manufacturer / Model)</td>
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<tr>
<td>Exterior High Resolution (2MP or higher) 180⁰/360⁰ IP Camera Installed (Cabling provided by DCSD) (Specify Manufacturer / Model)</td>
<td></td>
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<tr>
<td>2.03 Ceiling mount kit for 2.01 - 2.04 as part of installation (Specify Manufacturer / Model)</td>
<td></td>
<td></td>
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<tr>
<td>2.04 Wall mount kit for 2.01 - 2.04 as part of installation (Specify Manufacturer / Model)</td>
<td></td>
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<tr>
<td>2.05 Corner mount kit for 2.01 - 2.04 as part of installation (Specify Manufacturer / Model)</td>
<td></td>
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</tr>
<tr>
<td>3.00 Legacy Digital Camera</td>
<td></td>
<td></td>
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<tr>
<td>3.01 Interior Digital Camera installed requiring cable (Specify Manufacturer / Model)</td>
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<tr>
<td>3.02 Interior Digital Camera installed using existing</td>
<td></td>
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<tr>
<td></td>
<td>Description</td>
<td>Manufacturer / Model</td>
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<tr>
<td>3.03</td>
<td>Exterior Digital Camera installed requiring cable (Specify Manufacturer / Model)</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>3.04</td>
<td>Exterior Digital Camera installed using existing cable (Specify Manufacturer / Model)</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4.00</td>
<td>High Definition Flat Panel Monitor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.01</td>
<td>32” Monitor installed with tilt wall mount bracket (Specify Manufacturer / Model)</td>
<td></td>
<td></td>
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<tr>
<td>4.02</td>
<td>42” Monitor installed with tilt wall mount bracket (Specify Manufacturer / Model)</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
### D: Cost Sheet for Additional Equipment and Services

<table>
<thead>
<tr>
<th>ID</th>
<th>Description</th>
<th>Manufacturer / Model</th>
<th>Manufacturer List Price</th>
<th>DCSD % off List</th>
<th>Cost to DCSD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>Continental Access CA3000 Server</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.01</td>
<td>CA3000 Server Software installed on vendor provided hardware. Proposal will define detailed hardware specifications of the physical server being proposed. Cost will include licensing for 50 users and 5 year warranty and software upgrades.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>1.02</td>
<td>Licensing for 25 additional CA3000 users</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.03</td>
<td>Cost to License 1 DVR/NVR and apply license to CA3000</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>1.04</td>
<td>Cost to configure 1 door reader with nearby cameras.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.05</td>
<td>Cost to License 1 Napco Alarm Integration Server and apply license to CA3000.</td>
<td></td>
<td></td>
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<tr>
<td>1.06</td>
<td>Cost to configure 1 security sensor with nearby cameras and door reader.</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>2.00</td>
<td>Axis 16 Chanel Video Encoder</td>
<td>Axis / P7210</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.00</td>
<td>Wifi Based Panic Button System</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.01</td>
<td>Implementation Cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.02</td>
<td>Wifi Based Panic Button Hand Held Device. Cost should include hardware and licensing per device as appropriate.</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>4.00</td>
<td>Miscellaneous Labor Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.01</td>
<td>Trip Charge for Removal &amp; Re-Installation of Existing Equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.02</td>
<td>Hourly Rate for Removal &amp; Re-Installation of Existing Equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Mandatory Service and Support Requirements

The following services and support requirements are mandatory:
- Ordering and Installation
- Support Personnel
- Warranty Service

The charts below explain the minimum mandatory ordering and installation, support personnel and warranty service requirements. By signing your initials in the “Yes” box the offeror is agreeing to provide the services listed in that particular box. Blanks will be considered as “No” responses. Use additional pages where detailed responses are required. Please reference the appropriate item number on any additional pages. Attach and label “Service and Support Requirements”.

<table>
<thead>
<tr>
<th>Design, Ordering and Installation Requirements</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 The offeror will prepare individual quotes for projects as required by DCSD to facilitate budgeting and purchasing requirements of DCSD.</td>
<td></td>
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</tr>
<tr>
<td>2 All purchase orders will be issued to the awarded offeror. No third party purchase orders will be issued.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Where required in cases of new construction or major renovation, the offeror will deliver detailed design documentation suitable for submission to the General Contractor.</td>
<td></td>
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</tr>
<tr>
<td>4 DCSD requires the offeror to have adequate local warehouse space, preferably in DeKalb County, for short term storage (up to 90 days at no cost to DCSD). The offeror will then deliver and install based on the schedule issued by DCSD.</td>
<td></td>
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</tr>
<tr>
<td>5 Delivery and installation must be available within 20 business days of the offeror’s receipt of purchase orders. At its discretion DCSD can specify delivery and installation beyond this time period.</td>
<td></td>
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</tr>
<tr>
<td>6 The offeror is responsible for notifying the specified DCSD contact of the availability of equipment for delivery and installation. Notification must be made a minimum 3 days prior to expected delivery and installation.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Pricing for all equipment must include: Shipping, inside delivery, site survey, on-site installation, configuration and testing, post installation services and warehousing.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7a Shipping: DCSD will not incur any freight or shipping charges on any orders.</td>
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</tbody>
</table>

COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE
7b Inside Delivery: All equipment will be delivered inside the required DCSD location per DCSD direction. There are no delivery docks available. The offeror must follow DCSD guidelines and schedules at no additional charge to DCSD. The schedule may revolve around student instructional times.

7c Site Survey: The offeror will conduct a site survey when needed to ensure proper coverage and to assess the appropriate equipment needed. The product of the site survey will include but is not limited to providing a school map indicating the location and type of all devices recommended and a listing of all devices and their locations recommended.

7d On-Site Installation: The offeror will remove equipment from the delivery truck or storage area and transport the equipment to the designated work space. The offeror will unpack and install all components. If required by DCSD, the offeror will affix the DCSD supplied barcode and complete the DCSD inventory control paperwork at the installation site. The offeror will provide DCSD with an electronic version of the manufacturer’s reference materials for each site. The offeror will not leave a hard copy of manufacturer reference materials at the install site. The offeror will remove all packing materials from DCSD property.

7d Configuration and Testing: The offeror will perform all configuration necessary to produce a fully functioning system which incorporates the equipment just installed. The offeror will perform end to end testing on all components and provide DCSD with appropriate written documentation of the results of the testing.

7e Post Installation: The offeror will provide to DCSD a spreadsheet indicating the relevant information for each device installed such as manufacturer/model/serial number, MAC address, IP address, etc. The offeror will provide an updated school map showing the location of all equipment installed.

7f Warehousing: The offeror must have local warehouse space available for storing devices, supplies, cabling, etc. necessary to fulfill the requirements of a DCSD order. DCSD does not have warehouse space that is available for the offeror’s use.

8 Dead on Arrival (DOA): Every device must be tested by the offeror to ensure proper working order at the location of the installation. If any products are found to have major component defects it is the offeror’s responsibility to provide a new replacement unit during the installation. Repairs will not be accepted on DOA’s. DOA units may not be recycled into inventory for DCSD bid fulfillment.

9 Removal, Storage and Re-Installation of Existing Equipment: For the fixed trip charge and hourly rate quoted the offeror will safely remove existing equipment, securely store the removed equipment in the offeror’s facilities, and re-install this equipment.

10 The offeror will send invoices to the DCSD purchase order “Ship To”
address as well as the “Bill To” department. All invoices must include the DCSD item description and DCSD purchase order number. Invoices must be submitted without any shipping costs, taxes or late fees.

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>11</td>
<td>DCSD requires a monthly aging report to be sent to the DCSD-IT Budget Specialist and the Accounts Payable department via email by the 5th of each month.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Support Personnel Requirements</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The offeror must have the capability to provide 3 concurrent installation teams dedicated to DCSD projects. The size of the installation teams will be determined by the offeror and DCSD based on project needs.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>The offer will provide experienced personnel to perform the installation services. DCSD reserves the right to reject any personnel from working on specified projects.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>The offeror’s personnel working in DCSD facilities must be bonded and insured by the offeror.</td>
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<tr>
<td>4</td>
<td>DCSD requires a local Project Manager as the single point of contact from the awarded offeror to meet face to face with DCSD weekly or as needed. It is unacceptable for the offer to attend meetings via teleconference. The primary function of the Project Manager will be to ensure all service delivery tasks are met for DCSD including the most efficient method of order placement, shipping, delivery and installation. Include Project Manager credentials with the proposal. Attach and label Project Management Outline&gt;</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>The offeror will assign an on-site project lead to manage all the installation service activities. The project lead is responsible for ensuring that all customer expectations are met. The project lead should be the offeror’s primary point of contact at the project site.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>The offeror will assign a dedicated billing liaison capable of resolving billing issues in a timely manner. This person will be the offeror’s primary point of contact for billing matters.</td>
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</tr>
<tr>
<td></td>
<td>Warranty Service Requirements</td>
<td>Yes</td>
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</tr>
<tr>
<td>1</td>
<td>Pricing must include a five-year on-site manufacturer warranty for all components including parts and labor. The complete cost of repair is to be covered by this service agreement.</td>
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<tr>
<td>2</td>
<td>All equipment purchased by DCSD must include an on-site service and support warranty for a period of five years. The service agreement period will begin from the date that DCSD accepts the system, which may or may not be the day of delivery and installation.</td>
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</tr>
<tr>
<td>3</td>
<td>During the on-site warranty service period, a response time of one working day after notification of the problem is required. Resolution to the satisfaction of DCSD must be within two working days. Permanent identical replacement is required after the third day.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>DCSD has the ability to submit request for repair/replacement as necessary up to the warranty expiration date.</td>
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<tr>
<td>4</td>
<td>Lemon Clause: If a system or component fails three time within a twelve-month period within the three-year warranty period, the offeror will provide an identical or current model replacement. Lemon systems must never be returned to DCSD inventory.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>The offeror must be able to integrate with the DCSD Call Management System (BMC Remedy) to receive, update and close work orders. DCSD Help Desk will report all warranty calls to the offeror via the DCSD electronic Call Management System. The offeror will be required to use the call management system to retrieve work orders for hardware resolution.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>The offeror must submit a document in “Plain English” outlining the extended service agreement terms and conditions. This document should be worded so that the average individual can understand without interpretation by an attorney.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>All warranty parts are exchanged with box and pre-paid mailer supplied by the manufacturer.</td>
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<tr>
<td>8</td>
<td>For the life of the system the manufacturer will provide a web based interface to include, but not limited to; software drivers, service history, system documentation, system specifications and on-line ordering of parts.</td>
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</tr>
<tr>
<td>9</td>
<td>DCSD requires notification for warranty expiration of equipment at least 30 days prior to the expiration date.</td>
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</table>
Attachment C
RFP 15-475
SECURITY SYSTEM INTEGRATOR –
Access Control, Intrusion Detection and CCTV

Offeror Disclosure Form and Questionnaire

Offerors shall fully answer all questions below. Questionnaire shall be submitted with proposal and shall be included as a part of the proposal.

For the purposes of this questionnaire:

“Offeror” means, each offeror and its constituent members, firms, partners, joint venturers and first tier subconsultants.

“Affiliate” means any legal entity that directly or indirectly through one or more intermediate legal entities, controls, or is controlled by or is under common control with the Offeror or a member of Offeror.

“Control” means that the controlling entity: (i) possesses, directly or indirectly, the power to direct or cause the direction of the management and policies of the controlled entity, whether through the ownership of voting securities or by contract or otherwise; or (ii) has direct or indirect ownership in the aggregate of fifty-one percent (51%) or more of any class or voting or equity interests in the controlled entity.

Provide the following information:

1. Provide names and business address(es) of Offeror and each of Offeror’s officers, directors, affiliates or other employees, agents or representatives for this project: RFP 15-475, Security System Integrator – Access Control, Intrusion Detection and CCTV. Describe accurately, fully and completely their respective relationships with the Offeror, including their ownership interests and their anticipated role in the management and operations of the Offeror.

2. Describe the general development of Offeror’s business during the past ten (10) years, or such shorter period of time that the Offeror has been in business.

3. List any lawsuits, administrative actions or litigation to which Offeror is currently a party or has been a party (either as a plaintiff or defendant) during the past ten (10) years based upon fraud, theft, breach of contract, misrepresentation, safety, wrongful death or other similar conduct. For each suit, list all parties and indicate whether any party was a bonding company, insurance company, an owner, or otherwise. State the project giving rise to the lawsuit, administrative action or litigation, explain the basis for all claims and state whether a settlement was reached or a judgment was entered, identifying each party against whom a judgment was entered.
4. Provide details if Offeror has been charged with a criminal offense within the last ten (10) years.

5. Describe any citation or notices of violation which Offeror received from any government agency in connection with any of Offeror’s work during the past ten (10) years. Include Occupational Health and Safety Administration (OSHA) violations.

6. State whether any of the following events have occurred in the last ten (10) years with respect to the Offeror. If any answer is yes, fully explain the circumstances surrounding the subject matter:

   (a) Whether Offeror, or affiliate currently or previously associated with Offeror, has ever filed a petition in bankruptcy, taken any actions with respect to insolvency, reorganization, receivership, moratorium or assignment for the benefit of creditors, or otherwise sought relief from creditors.

   (b) Whether Offeror was subject of any order, judgment or decree not subsequently reversed, suspended or vacated by any court permanently enjoining Offeror from engaging in any type of business practice; and

   (c) Whether Offeror was the subject of any civil or criminal proceeding in which there was a final adjudication adverse to Offeror which directly arose from activities conducted by Offeror which submitted a bid or proposal for the subject matter.

7. State whether any employee, agent or representative of Offeror who is or will be directly involved in the project, in the last ten (10) years,

   (a) Has or had, directly or indirectly, a business relationship with DCSD;

   (b) Directly or indirectly has received revenues from DCSD; or

   (c) Directly or indirectly has received revenues from conducting business on DCSD property or pursuant to any contract with DCSD.

8. State whether any employee, agent or representative of Offeror who is or will be directly involved in the project has or had within the last ten (10) years a direct or indirect business relationship with any elected or appointed DCSD Board Member or official or with any DCSD employee.

**NOTE:** In addition to providing narrative answers to the questions posed in this disclosure form and questionnaire, Offeror may attach any other documents that may provide information responsible to the subjects in this disclosure form and questionnaire.
Attachment D  
RFP 15-475  
SECURITY SYSTEM INTEGRATOR –  
Access Control, Intrusion Detection and CCTV  

Critical Paragraphs  

Offerors must put their initials in the space provided in front of each critical paragraph and sign below. Initials signify that the information has been read and the offeror agrees to comply to the requirement, stipulations, terms and conditions. Attach and label “Critical Paragraph.”

1) ____ This RFP does not commit DCSD to any offeror to this RFP. DCSD is not liable for any costs incurred by an offeror in responding to this RFP. There is no guarantee of any offeror receiving an award or contract as a result of submitting a response to this RFP.

2) ____ Any news release or publicity pertaining to any phase of this RFP will be the responsibility of DCSD and must be cleared through the Chief Legal Officer of DCSD.

3) ____ It is the responsibility of offerors to make themselves aware of and to comply with any addenda, questions and answers posted to the DCSD website in relation to this RFP. All addenda must be printed, signed by the certifying official and included in the RFP submittals. Failure to do so will cause the offeror to be deemed non-responsive to the requirements of this RFP.

4) ____ Offerors to the RFP agree to fully indemnify DCSD as stated in the RFP, Part II, I, (page 17).

5) ____ Offerors certify that they have not engaged in collusion and guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced or acted in any manner to result in restriction of trade or unfair advantage.

6) ____ The DCSD reserves the right to reject any and/or all responses submitted and to waive any technicalities or minor irregularities in responses received. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous DCSD.
Attachment E  
RFP 15-475  
SECURITY SYSTEM INTEGRATOR – Access Control, Intrusion Detection and CCTV  

OFFEROR’S CLIENT REFERENCES  
(Please copy this form and use one form per reference.)  

Attach and label “Offeror’s Client References.”

Company Name Providing Reference

Address  City/State/Zip

Name of Contact Person

Telephone Number of Contact Person

Email Address of Contact Person

Date/Duration of Service Relationship

Describe / Summarize in Detail Services Provided. Include Project Name, Date(s) of Project, Cost/Amount of Contract; Firm’s Role, and Completion Status (If previous/past client, explain what severed the relationship.) Use additional sheets if necessary:

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Important! This is a required part of your RFP submission. DCSD will verify client references. It is advisable that you inform your reference contact person that you have listed them for reference.
Statement of Confidentiality and Non-Disclosure

Any non-public information made available to the offeror by DCSD in relation to this RFP shall be used only for those purposes outlined in the RFP document and shall not be used in any other way without the written permission of the DCSD.

If the offeror is uncertain about the proposed use of information provided in relation to this RFP, the offeror shall consult with the DCSD RFP contact person as identified in the RFP document for clarification.

The offeror agrees to assume full responsibility for protecting the confidentiality of DCSD records that are not public information. Such information may include, but is not limited to student and employee data and other written and oral information of a personal and/or confidential nature, which shall be safeguarded by the offeror to ensure that it is not improperly disclosed.

__________________________________
Offeror Company Name

__________________________________
Company Representative

__________________________________
Date
Attachment G  
RFP 15-475  
SECURITY SYSTEM INTEGRATOR –  
Access Control, Intrusion Detection and CCTV  

SUSPENSION AND DEBARMENT CERTIFICATION

By submitting this RFP, the offeror certifies that the proposing company and/or its principals have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

Further, by submitting this RFP, the offeror certifies that all lower tier participating individuals and/or company(s) and all respective principals of lower tier participants have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

The certification placed herein is a material representation of fact upon which reliance will be placed as RFP submissions are evaluated and any transaction is entered into. If it is later determined that the prospective offeror has knowingly rendered an erroneous certification, the DCSD may pursue all available remedies, including but not limited to suspension and/or debarment.

The prospective offeror shall provide immediate written notice to the DCSD Purchasing Department if at any time the prospective offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The prospective offeror agrees by submitting this form that, should the proposed transaction be entered into, the prospective offeror shall not knowingly enter into any lower tier transaction with a person or entity that is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction.

By signing and submitting this form, the offeror is providing the certification set out above.

Signature of Engaging Official: _______________________________ Date: ____________  
(Offeror Company Name/Certifying Official Signature)

Further, the DCSD’s Purchasing Department will check the website at http://sams.gov to determine if the offeror is listed.
Attachment H
RFP 15-475
SECURITY SYSTEM INTEGRATOR –
Access Control, Intrusion Detection and CCTV

IMMIGRATION & SECURITY CERTIFICATION

Part I-To be completed by all Offerors desiring to conduct business with the DeKalb County School District

In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603 and the Illegal Immigration Reform and Enforcement Act of 2011, O.C.G.A. § 13-10-90 et. seq., Offeror must initial one of the sections below:

_______ Offeror has 500 or more employees and Offeror warrants that Offeror has complied with the Immigration Reform and Control Act of 1986 (IRCA) Pub.L. 99-603 by registering at https://www.vis-dhs.com/EmployerRegistration and verifying information of all new employees (eVerify).

_______ Offeror has 100 or more employees and Offeror warrants that Offeror has complied with the Immigration Reform and Control Act of 1986 (IRCA) Pub.L. 99-603 by registering at https://www.vis-dhs.com/EmployerRegistration and verifying information of all new employees (eVerify).

_______ Offeror has 99 or fewer employees and Offeror warrants that Offeror has complied with the Immigration Reform and Control Act of 1986 (IRCA) Pub. L. 99-603 by registering at https://vis-dhs.com/EmployerRegistration and verifying information of all new employees (eVerify).

Part II- Only to be completed by all DeKalb County School District Contractor and Subcontractor Offerors in connection with the physical performance of services within the State of Georgia, pursuant to O.C.G.A. § 13-10-90 et. seq. Please initial where appropriate.

A. Contractor acknowledges and agrees that compliance with the requirements of O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 are conditions of this Solicitation.

_______

B. In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603 and the Illegal Immigration Reform and Enforcement Act of 2011, O.C.G.A. § 13-10-90 et. seq.. Contractor must initial one of the sections below:

_______ Contractor has 500 or more employees and Contractor warrants that Contractor has complied with the Immigration Reform and Control Act of 1986 (IRCA) Pub.L. 99-603 and the Illegal Immigration Reform and Enforcement Act of 2011 by registering at https://www.vis-dhs.com/EmployerRegistration and verifying information of all new employees; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et. seq.

_______ Contractor has 100 or more employees and Contractor warrants that Contractor has complied with the Immigration Reform and Control Act of 1986 (IRCA) Pub.L. 99-603 and the Illegal Immigration Reform and Enforcement Act of 2011 by registering at https://www.vis-
dhs.com/EmployerRegistration and verifying information of all new employees; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et. seq.

_____ Contractor has 99 or fewer employees and Contractor warrants that Contractor has complied with the Immigration Reform and Control Act of 1986 (IRCA) Pub. L. 99-603 and the Illegal Immigration Reform and Enforcement Act of 2011 by registering at https://vis-dhs.com/EmployerRegistration and verifying information of all new employees; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et. seq.

C. Contractor acknowledges and agrees that, in the event the Contractor employs or contracts with any subcontractors in connection with a covered contract under O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, the Contractor will secure from the subcontractor(s) such subcontractor’s indication of the employee-number category applicable to the subcontractor. _____

D. Contractor acknowledges and agrees that Contractor’s compliance with the requirements of O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 shall be attested by the execution of the Contractor Affidavit (attached hereto), or a substantially similar affidavit, which shall be provided to the DeKalb County School System. _____

E. Contractor acknowledges and agrees that, in the event the Contractor employs or contracts with any subcontractor(s) in connection with a covered contract under O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, the Contractor will secure from such subcontractor(s) attestation of the subcontractor(s) compliance with O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02 by execution of the Subcontractor Affidavit (attached hereto), or a substantially similar affidavit, and maintain records of such attestation for inspection by the DeKalb County School District at any time. _____

____________________________/_________________________________________________
Signature                                           Printed Name     Title

By signing above you are certifying that the representations made herein are true and correct.

Firm Name: _______________________________________________________________________

Street/Mailing Address: _______________________________________________________________________

City, State, Zip Code: _______________________________________________________________________

Telephone Number: _______________________ / email: ______________________________________

Sworn to and subscribed before me this ________ day of ________________

____________________________________
Notary Public
My Commission Expires: _______________
DEKALB COUNTY SCHOOL DISTRICT
Offeror E-Verify Affidavit

By executing this affidavit, the undersigned Offeror verifies its compliance with Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603, stating affirmatively that the individual firm or corporation which is engaged in services on behalf of the DeKalb County School District has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established by federal law and regulation. Furthermore, the undersigned Offeror will continue to use the federal work authorization program throughout the contract period. Offeror hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: _______________________________________

Date of Authorization: _______________________________________

Name of Project: _______________________________________

Solicitation Number (if applicable): _______________________________________

Name of Public Employer: _______________________________________

DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in ________________, ________________, ________

(city) (state)

Signature of Authorized Officer or Agent: _______________________________________

Printed Name and Title of Authorized Agent: _______________________________________

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _________ DAY OF _________, 201__.

Notary Public: _______________________________________

My Commission Expires: _______________________________________

COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE
DEKALB COUNTY SCHOOL DISTRICT
Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual firm or corporation which is engaged in the physical performance of services on behalf of the DeKalb County School District has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: ________________________________

Date of Authorization: ________________________________

Name of Subcontractor: ________________________________

Name of Project: ________________________________

Solicitation Number (if applicable): ________________________________

Name of Public Employer: ________________________________

DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20__ in _____________________________, _____________________________, (city) (state)

Signature of Authorized Officer or Agent ________________________________

Printed Name and Title of Authorized Agent: ________________________________

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _________ DAY OF __________, 20__.

Notary Public ________________________________

My Commission Expires: ________________________________

COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE
DEKALB COUNTY SCHOOL DISTRICT  
Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)  

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with the DeKalb County School District has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number: ____________________________

Date of Authorization: ____________________________

Name of Subcontractor: ____________________________

Name of Project: ____________________________

Solicitation Number (if applicable): ____________________________

Name of Public Employer: ____________________________

DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, __________, 201__ in __________________________________, __________ (city) (state)

Signature of Authorized Officer or Agent: ____________________________

Printed Name and Title of Authorized Agent: ____________________________

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _______ DAY OF ________, 201__.

Notary Public: ____________________________

My Commission Expires: ____________________________
DEKALB COUNTY SCHOOL DISTRICT
Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for ____________________________________ and ____________________________________ on behalf of the DeKalb County School District has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with information required by O.C.G.A §13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to ____________________________________. Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number: ____________________________
Date of Authorization: ____________________________
Name of Sub-subcontractor: ____________________________
Name of Project: ____________________________
Solicitation Number (if applicable): ____________________________
Name of Public Employer: ____________________________

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on ___, __________, 20___ in ____________________________ , ____________________________ (city) (state)
Signature of Authorized Officer or Agent: ____________________________
Printed Name and Title of Authorized Agent: ____________________________
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _________ DAY OF _________, 20___.
Notary Public: ____________________________
My Commission Expires: ____________________________
Attachment I
RFP 15-475
SECURITY SYSTEM INTEGRATOR –
Access Control, Intrusion Detection and CCTV

SIGNATURE PAGE

I certify that I have read this RFP document in its entirety and agree to conform to and comply with the terms, conditions and requirements of this RFP. I also certify that I am a duly appointed official of the offering company with the authority to authorize and engage this RFP submittal. Further, I certify that the contents of the response to this RFP are true, accurate and complete.

Printed Name/Engaging Authorized Company Official  Position/Title

Offeror’s Company Name

Signature/Engaging Authorized Company Official  E-mail address

Telephone Number

Date
END OF RFP